



**Bachelor of Banking and Finance in Green and Sustainable Finance Honours**

**PROSPECTUS 2025**

**PROUDLY TOOK OVER BY ACADEMY OF BANKING NAMIBIA**



**PLEASE BE INFORMED THAT NAMIBIA INSTITUTE OF BANKERS HAS  
BEEN TAKEN OVER BY ACADEMY OF BANKING NAMIBIA AS FROM  
2020 ACADEMIC YEAR**

**ALL QUALIFICATIONS ARE ACCREDITED BY THE  
NAMIBIA QUALIFICATIONS AUTHORITY  
(NQA)**

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## **BACKGROUND OF THE ACADEMY OF BANKING NAMIBIA**

Banking education is vital in ensuring effectiveness, professionalism and upgrading of skills, which all add to the advancement of the industry in general. Because banking is probably one of the most dominant phenomena in recent economic memory, and a critical service in today's world, it is important that those who provide such service are well trained and equipped with the latest skills to do so.

Changes in the banking environment make it necessary for banking staff to equip themselves with banking skills and knowledge in the financial sector. The ABN qualifications are intended to empower students to acquire knowledge, skills, attitudes and values required to operate responsibly in the banking and financial services sector.

The Institute continuously organize various types of quality training programs for professional practice and latest development of the industry. It aims to advance the banking and financial practitioners the knowledge, as well as to gain competitive edge. Depending on the coverage and depth of the topic, from technical briefing and updates to comprehensive studies, these courses are usually of practical nature and are designed to equip members with the skills and knowledge that are required for specific job areas.

ABN has been offering quality programs and industry events for its members to increase their professional capabilities. Industry events provide a perfect platform for bank members to broaden their business networks and opportunities. ABN is aiming to explore the various challenges and opportunities in the banking and financial services industry.

## **VISION STATEMENT**

To become a centre of excellence for banking education in Namibia. Our vision reflects our values: integrity, service, excellence and teamwork.

## **MISSION STATEMENT**

To provide professional and conducive learning environment to our students.

## **CORE VALUES**

Our values influence our behaviour and give purpose to our lives. We seek to ensure that all students are able to develop the following core-shared values:

Integrity

Service

Excellence

Teamwork

## **OBJECTIVES OF THE ACADEMY**

1. To create equal opportunities for students admission to academic programmes to acquire a knowledge on the theory and practice of banking education;
2. To promote, drive and facilitate innovation technology development and transfer;
3. Restructure developments to improve Institutional Efficiency and Sustainability
4. Build a network of international collaborations and partnerships that will enable our brand to be globally recognized and to place an international dimension at the heart of our staff and student community.

## **BOARD OF DIRECTORS**

The Board of Directors is the highest governing authority of the Academy, guided by the Constitution of the Academy. The role of the Board of Directors is to set the medium to long-term direction of the Institute.

The Board appoints the CEO of the Academy who performs the Secretariat function of the Board. The day-to-day management of the Academy is vested in the Chief Executive Officer (CEO), who is accountable for all administrative affairs of the Academy. The board comprises of Senior Managers of the participating banks, and the Chief Executive Officer of the Academy.

### **BOARD MEMBERS:**

|                       |  |
|-----------------------|--|
| Dr Ester Kali         | Letshego Bank of Namibia (Chairperson) |
| Mr. Hilmar Blom       | Bank Windhoek                          |
| Ms Anastasia Williams | First National Bank                    |
| Ms Etuna M. Ashipala  | Academy of Banking Namibia             |
| Mr Abniel Ashipala    | Agribank                               |

## **STUDENTS REPRESENTATIVE COUNCIL (SRC)**

The ABN acknowledges the importance of an elected body to represent all its registered students, including those who do not attend tutoring sessions in Windhoek. Seven members, including the SRC President, are elected to the body annually. The SRC President attends Council meetings as an observer.

|                       |  |
|-----------------------|--|
| Melkisedek N. Kanime  | President                                    |
| Vehandrea Swartz      | Vice-President                               |
| Jenilee J. Basson     | Secretary General                            |
| Gervasius S. Mandevhu | Secretary for finance                        |
| Marilyn P. Mhanda     | Secretary for Academic Affairs               |
| Ginuwine B. Ndjekela  | Secretary for Information and Publicity      |
| Sonja Twalibangi Uris | Secretary for sports, culture and recreation |

**Bachelor of Banking and Finance in Green and Sustainable Finance Honours**

Program is divided into 2 semesters consisting of 7 modules.

| <b>Bachelor of Banking and Finance in Green and Sustainable Finance Honours</b> |  |           |
|---|--|-----------|
| <b>Semester 1</b>   |  |           |
| 1   | Banking Regulation and Compliance          | BRAC 4000 |
| 2   | Digital Banking and Green FinTech          | DBGF 4000 |
| 3   | Responsible Banking and Ethical Investment | RBEI 4000 |
| 4   | Research Methodology                       | SRMN 4000 |
| <b>Semester 2</b>   |  |           |
| 5   | Leadership and Corporate Finance           | LACF 4000 |
| 6   | Credit Risk Management and Analysis        | CRMA 4000 |
| 7   | Research and Innovation Project            | RIPN 4000 |

*All modules are compulsory.*

## 1. Description of the programme/qualification

### a. Programme Purpose

The purpose of this qualification is to equip students with the knowledge and skills required to navigate the rapidly evolving landscape of the banking and financial industry, leveraging technological advancement and innovation. The program is aiming at producing graduates that will be able to carry out independent banking and financial research to produce informative reports for effective and efficient decision making in both the private and public sector. The programme also aiming at equip graduates with a broad and comprehensive understanding of various core area in sustainable finance perspective with the focus on responsible banking ,while supporting ethical and good governance issues within of Financial markets.

This qualification will be awarded to graduates with 163 **credits as per the curriculum** framework.

| Module Code | Course                                     | Overarching Learning Outcome   | Level | Credits |
|-------------|--|--|-------|---------|
| BRAC 4000   | Banking Regulation and Compliance          | <ul style="list-style-type: none"> <li>Apply and adhere to the banking laws, and regulations and supervise banking and financial transactions and activities in their organisations.</li> </ul>  | 8     | 26      |
| DBGF 4000   | Digital Banking and Green FinTech          | <ul style="list-style-type: none"> <li>Apply and leverage digital banking and green FinTech knowledge and skills to improve efficiency and financial prudence in the organisations.</li> </ul>   | 8     | 28      |
| RBEI 4000   | Responsible Banking and Ethical investment | <ul style="list-style-type: none"> <li>Apply responsible ethical principles and morals in the delivery of service in their organisations.</li> </ul>   | 8     | 26      |
| ACF 4000    | Leadership and Corporate Finance           | <ul style="list-style-type: none"> <li>Apply leadership and corporate finance knowledge and skills to improve the financial performance of an organisation.</li> </ul>   | 8     | 26      |
| CRMA 4000   | Credit Risk Management and Analysis        | <ul style="list-style-type: none"> <li>Apply relevant competencies, knowledge and skills of the underlying principles, systems and techniques of credit management with the aim to also contribute to their further studies in Sustainable Green financing within the banking and financial sector.</li> </ul> | 8     | 14      |
| SRMN 4000   | Research Methodology                       | <ul style="list-style-type: none"> <li>Apply leadership and corporate finance knowledge and skills to improve the financial performance of an organisation.</li> </ul>   | 8     | 13      |



|                      |                                 |   |   |            |
|----------------------|---------------------------------|---|---|------------|
| RIPN 4000            | Research and Innovation Project | <ul style="list-style-type: none"> <li>Apply and conduct independent research to inform their banking and financial decisions for accountability and transparency in both the private and public sector.</li> </ul> | 8 | 30         |
| <b>Total Credits</b> |                                 |   |   | <b>163</b> |

NB: 30 Credits = Year Module  
 28 Credits= Full module with practical  
 14 Credits= Half module with practical  
 26 Credits= Half module with no practical  
 13 Credits = Half Modules with no practical

**Elective (if any) NONE**

## **2. Admission Criteria**

To be eligible for admission into the Bachelor of Banking and Finance in Green and Sustainable Finance Honours program, applicants must have any of the following:

- A Diploma in Banking, Finance and Credit NQF (Level 7) from the Academy of Banking Namibia (ABN);
- Or
- Any Diploma or bachelor's degree in Banking and Finance or equivalent from a recognized institution of higher learning at Level 7

## **3. Articulation arrangements**

Students can articulate into the Master of Banking and Finance in Green and Sustainable Finance Honours programs at The Academy of Banking Namibia (ABN) or any other related area of Banking and Finance at NQF level 9 at other colleges and universities.

## **4. Career opportunities**

Following are career opportunities for students with the Bachelor of Banking and Finance in Green and Sustainable Finance Honours Degree:

- Bankers
- Financial Analysts
- Pension Fund Managers
- Treasury and Investment Managers
- Credit Risk Analysts
- Risk Managers, Bank Tellers
- Portfolio Managers
- Investment Bankers
- Finance Directors or Managers
- Bank Analysts
- Treasury Managers
- Bank Assets / Liabilities Managers
- Bank Investment Analysts

- Bank Managers
- Bank Risk Managers and Auditors

## 5. Offering Type

In compliance with ABN rules and regulations, we will offer this program in full-time, part-time, and blended distance modes through flexible delivery systems and digital technologies.

## 6. Credit recognition and transfer arrangements

Credit is the value assigned for the recognition of equivalence in content-acquired learning outcomes between different types of learning and/or qualifications. Credit reduces the amount of learning required to achieve a qualification and can be achieved through credit transfer, articulation, recognition of prior learning, or advanced standing.

A transfer may be given to a student who has passed a relevant module or course at a recognized institution registered with the National Qualification Framework in the country of origin. **Credit recognition is limited to 50% of the pursued studies.**

You cannot transfer credits from an unaccredited institution unless they are equivalent to courses offered for a degree.

## APPLICATION AND REGISTRATION

- Complete application form, download from [www.abnamibia.com](http://www.abnamibia.com) or obtain a copy from the ABN Office.

Deposit N\$200 (non-refundable) in

**Name of Account Holder:** Academy of Banking Namibia CC

**Account No:** 60004387928

**Bank:** Standard Bank

**Branch:** Ausspanatz

**Branch code:** 082672

**Type of Account:** Business Current Account. (Please use your *ID number or Student number /Student name* as a reference)

Submit proof of payment with the completed and signed application form to [info@abnnamibia.com](mailto:info@abnnamibia.com).  
**Due date for JANUARY 2025 Intake applications is 29 January 2024.**

- Once the application has been approved, you will be advised of the amount to be deposited in ABN bank accounts.
- New students should report at ABN offices with their acceptance letter and proof of payment for registration and receive study materials and student identification card.

## 2025 FEES

|             | Per semester         | Per Year             |
|-------------|----------------------|----------------------|
| <b>Year</b> | <b>N\$ 13 500.00</b> | <b>N\$ 27 000.00</b> |

### Module Fees

- modules N\$ 3 025
- Research and Innovation Project N\$ 6 050

### Other fees

- Application fee – New students only N\$ 200
- Administration fee – per semester N\$ 900
- Online Library fee (*per semester*) N\$ 500
- Registration to repeat a failed module N\$ 3025
- Late registration fee N\$ 500
- Exemption fee per module N\$ 450
- Remarking of examination script N\$ 450
- Supplementary examination fee per module N\$ 550

### Approved loan holders

- Registration fee – per semester N\$ 400

**Prices include study materials and are subject to annual increase.**

### Termination of Studies

- a. If a student wishes to terminate a course of study or cancel module(s), the Institutional Administrator must be notified in writing on the prescribed form. The date on which such written notification is received on the prescribed form will be deemed as the official date for the cancellation of the module(s) and/or study

- course. (For financial obligations arising from cancellations refer to the Student Fees.)
- b. If it becomes clear that a student follows a study programme and/or a module for which s/he does not qualify, the student's participation in such a study programme and/or module will be terminated with immediate effect and all the modules passed will be declared null and void.
  - c. Notwithstanding the above, if it becomes clear that a student has altered and/or forged his/her advice of results and/or admission certificate, the student's participation in a study programme will be terminated with immediate effect and all the modules passed will be declared null and void.
  - d. Application, Registration and Administration fees are non-refundable under all circumstances.
  - e. Course fees minus costs of study material is refundable should the student cancel studies within the first three weeks of the Semester and the Student card is returned.

### **PAYMENT TERMS**

To assist students to pay the semester fees the ABN accepts the following terms of payment:

|   |                 |
|---|-----------------|
| At registration for the first semester of 5 modules:    | <b>N\$6 000</b> |
| By 31 March 2025  | <b>N\$3 750</b> |
| By 30 April 2025  | <b>N\$3 750</b> |
| July registration for the second semester of 5 modules: | <b>N\$6 000</b> |
| By 31 August 2025                                       | <b>N\$3 750</b> |
| By 30 September 2025                                    | <b>N\$3 750</b> |

#### **Arears:**

- Students with outstanding debt will not be allowed to register for new phase/ semester.
- No books will be issued until registration amount has been paid unless funding institution's approval is provided.
- No assignment marks, examination results or awards will be released to students with outstanding fee

#### **The banking details of Academy of Banking is as follows:**

Name of Account Holder: Academy of Banking Namibia CC  
 Account No: 60004387928  
 Bank: Standard Bank  
 Branch: Ausspannplatz Brach code: 082672  
 Type of Account: Business Current  
 Account.

(Please use your Student number as a reference).

**Proof of payment:** Please enter the Student Number as reference when making a payment. Present proof of payment, stamped by the bank at registration. Student are cautioned to keep the original copy of the proof of payment for record purposes until completion of studies at ABN.

## **TERMS & CONDITIONS**

### **Duration of studies**

The normal duration of the program is 1 years and a maximum of 2 years.

### **Mode of Delivery**

Distance learning, i.e. a study guide, tutoring plus compulsory assignments. Vacation School in Windhoek for each semester and students from centres outside Windhoek are encouraged to make use of this opportunity.

### **Tutoring sessions**

Face-to-face day and evening tutoring sessions are conducted in Windhoek. Timetable is available on the portal.

### **Assessment**

- Assessment of each module shall be based on Continuous Assessment (CA) and Formal Assessment (FA) methods.
- CA will consist of two pieces of assessment during a semester.
- FA will be through a three-hour examination per module at the end of each semester.
- Final mark is made up of CA (40%) and FA (60%).
- Minimum of 40% in CA is required to qualify for examination.

### **Examinations**

- Examinations are written in May and October each year. A sub-minimum mark of 40% is required to pass the examinations in each module.
- Students need to obtain an overall mark of 50% in order to pass a module.

### **Plagiarism**

- Intellectual dishonesty is theft and considered to be a criminal act.
- This is committed when a student copy or steal another's work without permission or acknowledgment of the source.
- Also, when students knowingly share work with others to be submitted as their own. Both students, sharing and submitting are guilty of plagiarism.
- Students sign an undertaking that they will refrain from plagiarism. Any act of plagiarism is subject to disciplinary measures as outlined in the Plagiarism policy of the ABN.

### **Examination Venues**

Windhoek; Otjiwarongo;Walvis Bay; Ongwediva; Rundu;Oranjemund; Karasburg and Mariental.

## Supplementary Examination

A student who obtains an average mark of between 40% and 49% in a module qualifies for supplementary examination.

Any student who fails to attend/ write an examination may apply to write a supplementary examination by providing acceptable reasons, with supporting documents to the Examination Officer of ABN, within 3 days after the said examination was written.

## Certification and Awards

### 1. Requirements for Qualification Award

Candidates with a minimum of 163 credits and who have fulfilled the program's mandatory requirements will receive the Bachelor of Banking and Finance in Green and Sustainable Finance Honours.

**Student are encouraged to have access to a computer and the internet for purposes of his/ her studies.**

## ACADEMIC CALENDER FOR 2025

| <b>SEMSTER 1</b>   |  |
|--|--|
| <b>Application form closing date</b><br>29 January   |  |
| <b>Registration and Distribution of Books:</b><br><b>09h00 to 17h00</b><br>Registration<br>Late Registration | <b>week days from</b><br>13 Jan -13 Feb<br>14 – 21 Feb |
| Closing date of the late for late applications   | 31 January   |
| Start of Day and Evening Tutorial sessions   | 24 February  |
| Student Induction and introduction of SRC members  | 07 March   |
| Public Holiday - Independence Day  | 21 March   |
| Due Date for first assignments   | 27 March   |
| Public Holiday – Good Friday   | 18 April   |
| Public Holiday – Easter Monday   | 21 April   |
| Due Date for second assignment   | 26 April   |
| Workers day  | 01 May   |
| Public Holiday – Cassinga day  | 04 May   |
| Public Holiday – Cassinga day Remembrance  | 05 May   |
| Release of Assignment Marks  | 15 May   |
| Vacation School  | 2-17May  |
| Public Holiday – Africa day  | 25 May   |
| Genocide Day   | 28 May   |
| Ascension Day  | 29 May   |
| Release of Examination Marks   | 16 June  |
| Supplementary examination starts   | 21 June  |
| <b>Semester End</b>  |  |

## SEMESTER 2

|  |                 |
|--|-----------------|
| <b>Registration and Distribution of Books: week days from 09h00 to 17h00</b> |                 |
| Registrations  | 04-22 July      |
| Late registrations   | 24 to 28 July   |
| Start of Day and Evening Tutorial Classes                                    | 01 August       |
| Due Date for August first  | 23 August       |
| Application form for 2025  | 29 August       |
| Mid-term Break   | 09-13 September |
| Due Date for second Assignments  | 26 September    |
| Release of Assignment Mark   | 11 October      |
| Vacation School  | 14 Oct-18 Oct   |
| Examinations   | 23 October      |
| Supplementary Examinations   | 12 November     |
| Release of Examination Marks   | 22 November     |
| Closing of ABN Office for the holiday  | 12 December     |
| <b>Semester End</b>  |                 |





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